



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

March 1, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED GEOTECHNICAL ENGINEERING, MATERIALS
TESTING, AND INSPECTION SERVICES
VARIOUS COUNTY AND CAPITAL PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This action will award and authorize the execution of six consultant services agreements to be utilized on various County projects for as-needed geotechnical engineering, materials testing, and inspection services.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works or her designee to execute consultant services agreements with Converse Consultants; Geocon West, Inc.; Geotechnical Professionals Inc.; Ninyo & Moore; RMA Group; and URS Corporation to provide as-needed geotechnical engineering, materials testing, and inspection services for various County projects for a 3-year term with two optional 1-year extensions commencing on the date of the initial Notice to Proceed. The agreements shall not exceed \$2 million each for the 5-year period.
2. Delegate authority to the Director of Public Works or her designee to approve and execute amendments, supplements, and time extensions related to these new agreements within the same monetary limits delegated to the Director of Public Works by your Board for consultant services agreements on County projects.

"To Enrich Lives Through Effective And Caring Service"

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3. Authorize the Director of Public Works or her designee to extend the term of the new agreements beyond the 5-year period as necessary for the purpose of allowing the consultants to continue providing services on those projects that are underway but have not yet reached completion.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On August 7, 2007, your Board authorized the Director of Public Works to execute five consultant services agreements each for a not-to-exceed fee of \$2 million for a total not-to-exceed amount of \$10 million for three years. The contracts were executed under authority delegated by your Board. Four of these contracts have expired. The fifth contract, with Twining Laboratories of Southern California, Inc., will expire on March 26, 2011.

Approval of the recommended action to execute consultant services agreements with Converse Consultants; Geocon West, Inc.; Geotechnical Professionals Inc.; Ninyo & Moore; RMA Group; and URS Corporation will enable the Department of Public Works (Public Works) to continue providing as-needed geotechnical engineering, materials testing, and inspection services for capital and refurbishment projects located throughout the County.

The use of independent firms for providing as-needed geotechnical engineering, materials testing, and inspection services during construction provides assurance that the materials, products, and processes used by the contractors meet the requirements of the construction documents and jurisdictional agencies. These agreements are an efficient means of providing as-needed technical services for large and small projects while reducing procurement costs associated with individual contracts.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public service.

FISCAL IMPACT/FINANCING

The contracts will be funded through the Public Works' Internal Service Fund-Facilities Project Management or from the appropriate project budgets and will be expended as the individual projects are approved by your Board. Services provided on disaster recovery projects will be reimbursed through the Federal Emergency Management Agency/Office of Emergency Services disaster claiming process, insurance proceeds, and a net County cost commitment as appropriate. When services are required to meet

the technical and schedule requirements of a specific project, a separate scope of work and work order will be negotiated and authorized for each within contract limitations.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The recommended agreements were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultants are in compliance with the requirements of the Chief Executive Officer and your Board. The agreements will be in compliance with the Chief Executive Officer's and your Board's requirements.

Award of the agreements will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works. The consultants were selected upon final analysis and consideration without regard to race, creed, color, or gender.

The agreements include a cost-of-living adjustment provision in accordance with your Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

The proposed activity is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed actions are an administrative activity of the government, which will not result in direct or indirect changes to the environment.

The appropriate environmental documentation, as required under CEQA, will be completed and the appropriate CEQA finding will be recommended to your Board before a discretionary action is approved for any construction project.

CONTRACTING PROCESS

On May 6, 2010, Public Works issued a Request for Proposal (RFP) to 66 firms. Sixteen firms submitted proposals on June 3, 2010. An Evaluation Committee, consisting of Public Works' staff from Architectural Engineering and Project Management I and II Divisions, evaluated the proposals. The evaluations were based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were performed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, the Evaluation Committee recommended Converse Consultants; Geocon West, Inc.; Geotechnical Professionals Inc.; Ninyo & Moore; RMA Group; and URS Corporation as the best-qualified firms to perform the specified services.

As required by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is attached for your reference.

Converse Consultants', Geocon West's, Geotechnical Professional's, Ninyo & Moore's, RMA Group's, and URS Corporation's Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements as these agreements are for non-Proposition A services.

The Honorable Board of Supervisors
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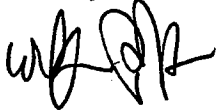
IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These agreements will provide necessary geotechnical engineering, materials testing, and inspection services in an efficient manner, enhancing the delivery of County construction and maintenance projects.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR
DJT:RB:zu

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Public Social Services (GAIN/GROW Program)
Public Works

Bid Detail Information

Bid Number : AEDGE0
Bid Title : As-Needed Geotechnical Engineering, Materials Testing, and Inspection Services
Bid Type : Service
Department : Public Works
Commodity : CONSULTING SERVICES - ENGINEERING
Open Date : 5/6/2010
Closing Date : 6/3/2010 5:00 PM
Bid Amount : N/A
Bid Download : Not Available
Bid Description : The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide as-needed geotechnical engineering, materials testing, and inspection services for various projects located throughout Los Angeles County.

If you require the RFP document, please E-MAIL your contact information to
CWONG@dpw.lacounty.gov.

Contact Name : Cheryl Wong
Contact Phone# : (626) 300-2330
Contact Email : CWONG@dpw.lacounty.gov
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